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N. J. BOCUMENTS



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newark redevelopment & housing authority

HOMEOMNERS TRAINING COURSE

AT

NEWARK REDEVELOPMENT AND HOUSING AUTHORITY

MAINTENANCE TRAINING CENTER

4 Sheffield Drive

Newark, M.J. 07104

Saturday, October 15, 1977

9:00 a.m. - 1:00 p.m.

Instructor: Peter J. Doherty

CARPENTRY

Segsion #6 Floor Repairs, Wood, Asphalt Tile and Sheetgoods

- A) Wood Flooring
 - 1. Remove damaged wood flooring and
 - all nails.
 2. Do not damage any good flooring
 - that is to remain.

 3. Clean away all perticles of old flooring.
 - 4. Cut and install new flooring by
 - toe-mailing all but last piece of flooring. S. Last piece of flooring to have bottom
 - edge of groove cut off.
 6. Install surface, nail, set nails and
 - putty holes.
 7. Refinish with correct coating.
- B) Asphalt Tile and Sheetgoods.
 - 1. Remove damaged or worn asphalt tiles
 - or cut out section of sheetgood (linoleum).
 2. Scrape and clean surface thoroughly.
 - 3. Select correct amount and type of asphalt tile or cut to size proper
 - sheetgoods.
 4. Apply proper cement to area being repaired.
 - Allow to dry according to instructions.
 Install asphalt tile or sheetgoods and press firmly in place.

Floors

Replacing damaged floorboards

There are many reasons for removing an old section of shoring and replacing it with new. A section may be damaged, or you may have to cut out a sound section to get at defective wiring or plumbing underneath. No matter what your reason may be, the method of replacement is always the same.

the method of replacement is anways to examine Bore a series of overlapping holes across the center of the damaged piece, taking care not to go too far into the subflooring. If there is no subflooring, center the holes over the joists to give support to the replacement. Either chizel off the toneme to set



the section out or split it down the middle. Square off jagged edges of holes.

On the piece of new flooring to length for a sung fit. It will not go down into the opening, however, until the lower half of its groove is removed. Cost tongen and groove with glue. Insert the replacement tonges in the old flooring groove and drive the grooved side of long boards. Drill pincip the grooved side of the ends of the board on the property of the control of the proved side of long boards. Drive in cement-coated enals and side the nailbeads.



Drill a mortee of large holes across center and against grain of board to be removed. Avoid



Use a sharp chisel to cut off the longue of the



Alternate method of removing board. Split detective board down the center and along the grain with chiset. Pry out pieces.



Measure the opening end cul replacement board to size. Carefully test the new board against the



Turn replacement board over and chisel off lower half of its groove so that it will fit over the tongue of the adjoining board.



Cost longue and groove with give. Insert tongue, then drive it into place, using a wood block and mallet.



Onlit pilot holes for nails at each end of board and along sides of long boards; make holes smaller than nail size. Sink ceitheads



After cement-coafed nails have been suck, to holes and joints with color-matched putly and relinish to match the adjoining flooring.

Floor coverings

How to lay a wood floor

Wood floors can be secured directly over joists or even concrete. A subfloor is usually used, however, for added strength; many today are of plywood which is nailed across the joists. This is generally covered with a layer of 15-pound asphalt-saturated building felt, lapped 3 inches at seams and held in place by the finish floor. Tongue and groove strip or board flooring—the kind most commonly used—comes prefinished as well as unfinished, and is sually laid the long way of the room. Take care, in laying a wood floor, not to mar the wood with the lead of the hammer. Nall into the tongue as a \$5 degree angle and into the sub-floor. Use \$7.2% inch steel-cut flooring nails, the

choice depending upon the thickness of the finish floor. Start the nails on the tongue side approximately where the shoulder of the tongue comes out. To avoid splitting the tongue, use a nail set to drive the last 4 inch or so. If there is a subfloor, the nails need not go into the joists. Leave a gap of at least 46 inch at sea- tide of the round.



 Stretch a string across the room as a guide for laying the first course of flooring. Leave a gap of % in, between first course and wall; this will be covered by modding.



For appearance's sake, avoid laying out the floorboards so that too many joints appear in one area, it is best to lay the boards out in a control of the sake to the sake



3. Hammer on a piece of screp to keep the flooring light Each tongue-and-groose board is secured to the next one by blind-najling dispo-



 Measuring a piece of flooring in order to fill out a course. If the flooring you are using has a longue on its width, make sure you cut off

this end as the waste



6. To fit licening around a door frame, make a cardboard pattern to fit around the frame. Then use the cardboard as a temptate and cut the



 Since the last course, and sometimes the one next to it, cannot be blind-nailed, face-nail them in place. Pull them up tight with a crowbar and sink the nailheads.



 The finished floor should be given at least two sandings, first with coarse sandpaper and then with medium or fine. Even to page 114 to see how to use a sandpor machine.



 The final step consists of applying the baseboard and the shoe molding. Then give the floor two posts of variesh, polyurethane, or shelllac. Polish with steel wool and wax.

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How to lay a wood floor over concrete

A wood floor can be laid over concrete, using 2 x 4 screeds (short lengths to which flooring can be nailed). Use random lengths 18 to 48 inches long and 2 x 6 or 2 x 8 pieces along the walls. Screeds are set in mastic about 1/4 inch thick, which is spread over the whole floor. If adhesive is applied only under the screeds, it is spread 14 inch thick; compression by the

With this base, only tongue-and-groove flooring should be used. It is best to stack flooring indoors for at least a week before laying; damp flooring can shrink considerably and leave cracks to be filled Short lengths are usable, but be sure each piece rests on at least two screeds, preferably more, Nail at every point where a screed is crossed by a piece of flooring. Pieces must be naited into screeds at laps; this ties the substructure together.

How to lay a wood block floor

Block, or parquet, flooring may be purchased finished in many sizes and thicknesses. Most parquet is made of oak, but other woods are available. The blocks are usually composed of wood strips glued together into a unit; one type is laminated of layers of wood much the same way as plywood. To give wood flooring time to adjust to atmospheric conditions, it should be unpacked and left in the room

where it will be used for at least 72 hours beforehand. You can install block flooring over most types of subfloor, but for on-grade or below-grade concrete, nut down polyethylene film before installing the blocks. Do not lay a wood floor over a subfloor that

Blocks may be laid either square (parallel to the wall) or diagonally. It is best to have full blocks in the doorway where traffic is concentrated. To acthe door is located and lay loose blocks to a point about 4 feet into the room. Measure the exact distance from there to the opposite wall. Chalk a line and snap it to mark the center of your starting boundary. Spread the mastic over the part of the marked off area that is opposite the entranceway.

The first block is located in the right angle at the center point and blocks then laid in a pyramid seouence the same as vinyl tiles - . When the main area is completed, lay the rest of the blocks.



Cover entire floor with Ve-in-thick coating



Lay random length 2 x 4 screeds so that



Lay flooring across the screeds. Nail into



1. If a floor is hardly warped or upeven, ap-



2. For concrete floors, a plastic vapor bar- 3, Plan to lay the flooring squares in this rier must be laid first. Dampness from the order, working on half the room at a time. Apply adheave, then roll plastic onto it. square segments





4. Spread the adhesive with a notched tenwel. Hold the trowel at a slight angle to that ridges are left in the adhesive. Coating should be about Ye in thick



\$. Drop the parquet blocks into place with gether so that they interlock. Tap the edges



\$. Leave at least % in between the wall The gap will be covered by the molding Do not nail molding to the floor.

Floors

Replacing damaged tiles

The easiest way to remove a tile without damaging those around it is to apply heat from a torch or a warm iron. The warmth will soften the adhesive underneath nermitting the tile to be lifted off. Start lifting at one side or a corner and work toward the center. If this is impractical, you can chisel the tile away, starting from the center and progressing out to the edges. After you have removed the tile, scrape away the old adhesive. Try the new tile in the opening, matching the pattern if necessary. If tile fits exactly, warm it as you did the old one to make it flexible. Then apply adhesive to the area where the new tile will be laid. Install the tile and weight it down until the adhesive sets.



Warm the damaged file with an Iron or a torch; apply just enough heal to soften the



Using a putty knite, carefully pry up the damaged tile. Take care not to disturb the



An alternate method is to chisel out the

Flattening curled tiles

The tendency of tiles to curl up at the edges is probably until the adhesove is dev.



With an absolute iron





Try new tile in opening, matching pattern is



New tile may require slight trimming. If





is recommended for the kind of life you are using as a repla, ement.



Apply the amount and type of adhesive that. After first warming the new life with an iron or torch sufficiently to make it flexible, lay



When replacement tile is in position, we git it down feave weights in place for the

Preparations for resilient floor tiling

For best results, the subfloor should be smooth and dry, free of dust, grease, and wax or other finishing material. On painted floors, paint must adhere tightly, with no cracking or peeling. Old floor coverings, too, must be firmly and evenly attached. Remove any covering except asphalt and vinyl-type tile on subfloors that are on or below grade. On wood floors, double flooring with underlayment of plywood or

Apply trowel-type adhesive with a notched trowel.



Measure the distance between the last of a row of "dry" siles and the wall to get border width



For a wider border, move the new of titles 415 in seward the center

Lining up the tiles



Snapping a chalk line; On long lengths, press, the center of the string on the foot and snap each of the sides in lurn.



	Shift tites to make border half a tile
4	#100 HTTTTT

est tile is 3 in. or less (for 9-in. tiles), move row 419 in from wall. Set new noils and snap second line.





5. If gap is more than 3 in, leave





8. This establishes lines against

Floor coverings

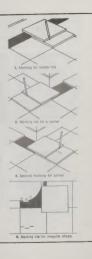
Laying the tiles

Tile balf the room at a time, first spreading adhesive over about a square yard of floor on each side of the center line. Place the first two tiles in the right angles made by the chalk lines and work outward from each side to form a pyramid pattern. Lower the tiles into the adhesive-do not slide them into place; this forces the adhesive up. Lay marbleized or grained tile so that the pattern in adjacent tiles runs in op-

door frame. First place and mark a tile as though you were cutting it for a straight border. Then move the tile, without turning it, to the other side of the door frame, again place it over a fixed tile, and draw a line at right angles to intersect the first. Cut along

Treat more complicated shapes, such as thresholds, the same way, but take separate measurements from





Repairing surface defects on tiles

To correct scratches or dents on tiles, scrape some a colorless lacquer or quick-drying varnish to make a paste. Trowel the paste into the scratched or dented area. When the paste has dried, buff it smooth with fine steel wool and boiled linseed oil



Yake scrapings from



flooring that peeds

Patching sheet flooring

floor covering to be patched; be sure it is larger area that was under the old floor covering. Trial-fit than the damaged area. Place it over the worn sec- the patch, remove it, and apply adhesive to floor tion, being sure the pattern matches exactly, and or back of patch. Put the patch in place and weight tape it in position. Using a linoleum knife or other it down flat until the adhesive has dried.

Worn sections of sheet flooring, such as linoleum or sharp knife, cut through both old and new thicksheet vinyl, can be patched effectively and with relative ease. Get a piece of the same material as the area, Remove both pieces, then thoroughly clean the







Place a piece of the same malerial, larger



Check the fd of the patch in the opening.



Analy floor file adhesive to the bottom of Fit the replacement patch into position



Removing stains from tiles

If food or grease spilled on resilient flooring is

the material that will remove it. The most effective stain removers are everyday white vinegar and water, hydrogen peroxide, rubbing alcohol, household ammonia, lighter fluid, and

If these are tried in the order given, one of them will eventually solve the problem. In most cases the first one, household bleach, will do the job.

If the stain covers the entire floor, and is somewhat gummy, the cause may be too much wax, or too many coats on top of one another. A strong ammonia solution or commercial cleaner should clear it up.

How to lay sheet vinvl

Standard sheet flooring that is installed permanently with adhesive is not generally recommended as a doit-yourself material. Loosely laid vinyl flooring, however, is well within a handyman's skills.

Most cushioned vinyls are available in 6-, 9-, and 12-foot widths. Seaming is needed only for rooms that are more than 12 feet wide and is accomplished as follows: To match the patiern across the seam, the second piece of material must be overlapped along the seam edge. Be sure to allow enough material in both width and length to match the pattern. After the pattern is matched, weight or tape the matched pieces so that they will not shift. Cut to fit at the walls, allowing for 14-14 inch clearance at the edges. Using a metal straightedge as a guide, cut through

both pieces of material in the overlapped area with a sharp knife. As you cut, keep the knife vertical, not leaning to the right or left. Remove the cut-off pieces,

both top and bottom. Next lay back one piece of flooring at the seam. Draw a pencil line on the floor along the edge of the second piece. Lay back the second piece and spread a 6-inch band of adhesive under the seam area, centering it on the pencil line. If the back of the vinyl has been waxed, sand the area lightly. Use a vinyl cement recommended by the flooring manufacturer and spread it with a notched trowel. Lay the vinyl sheeting onto the wet adhesive and wipe down with a damp cloth to ensure good contact with the ad-

In trimming the vinyl sheeting, allow a minimum clearance gap of 36 inch between the edge of the material and each wall to provide for expansion and contraction of the underfloor. If molding is used, it will conceal the gap.

Clearance must also be allowed between the vinyl and the floor molding to permit the walls and subfloor to move without affecting the flooring. Removed moldings should be renailed to the baseboard (not the floor), with a piece of cardboard inserted between the molding and the floor. When the cardboard is removed, you will have the proper clearance. If a rubber or vinyl cove base is used, it can be cemented to the wall. Install a metal threshold at doorways, fastening it to the floor but not through the vinyl.



1. To loose-lay sheet vinyl, first remove the



2. Measure the room where the virtyl is to be





4. Using heavy shears, out the viryl on the tern side showing, and carry it to the room



5. Start at the longest and most regular wall of the room and built the sheeting against it Unroll it across the room, allowing excess material to curve up at other walls.



6. Press the tooring material gently into place to m, for clearance at all walls and other ver-



7. At a doorway, it is best to protect the adde of the virtyl with a metal threshold. Screw the



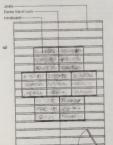
8. The final step is replacing the floor moldings. Slip a piece of cardboard between the Atter nating, remove the cardboard.

Installing hardboard underlayment

Badly worn floorboards can be covered with tiles or linoleum. To get good results with either, an underlayment must first be put down over the damaged Soorboards, Hardboard is excellent for this purpose. You can buy hardboard made especially for underlayment in 4x4-foot squares (the easiest size to

work with). This special hardboard is ¼ inch thick and smooth on both sides. Or you can buy 4x-8-foot sheets of hardboard and cut them into 4 foot squares. Stand hardboard on edge in the room where it is

to be laid for 48 hours before installing. Prepare the floor by filling gaps and cracks and sanding and nailing down loose boards. Lay ordinary hardboard with its rough side down. Lightly bevel the edges of the hardboard before nailing.



Leying herdboard equeres: When putting down hardboard underlayment, try to position one edge of the first square over the center of a floor joist.



Start with a 4-ft, square in approximate center of room. Have one edge parallel to



To cut border pieces flush with baseboard, place piece of hardboard flat on



Hold a pencil against a small wood block and move block along baseboard so that peoril duplicates shape of baseboard.



Cut along this line, then fit the hardboard anains) the hausboard. Mark extent of



Cut off overlap; fit new section between



When you reach a doorway, use a combi-



Use the block and pencil technique to mark the main points of the door frame on



Join the marked points to duplicate shape of door frame. Draw curves froehand. Cut along pencil line with coping saw.



Place cutout board in position: mark ex-Cut and pail every 4 in.

Floor coverings

Resilient flooring

Resilient floors come in sheet form, such as linoleum and vinyl, and tiles-asphalt, vinyl, vinyl-asbestos, and cork. Except for linoleum and cork tile, most of today's resilient flooring materials can be installed anywhere in the house, including the basement.

Asphalt tile is the least expensive. However, for a few cents more per tile you can get vinyl-asbestos, which has all of asphalt tile's advantages, plus better

color, easier care, and grease resistance. More vinyl-asbestos tile is sold than any other kind. It can be installed anywhere, above, on, or below grade. It does not require waxing-buffing gives it a low sheen. Vinyl-asbestos tiles are made of a mixture of vinvl resins and asbestos fiber. Colors and gloss are less brilliant than in pure vinyl, but this has

an advantage-scratches and soil do not show up as readily. Other maintenance characteristics are about the same as those of vinyl. Many vinyl-asbestos tiles have a vinyl-formula wearing surface fused to a vinvi-asbestos base.

Vinvl is unquestionably the most popular abovegrade flooring material, and deservedly so. A good vinyl in the right pattern and color is easy to maintain. The original shiny vinyl showed scuffs and smudges, but this "plate finish," as it was called, is rarely seen today. Embossing has helped vinyl, and other tile materials, to conceal wear marks. Carved, pitted, fissured, or grained effects are more than just good-looking-they are easier to maintain. Dirt lies loosely in the recesses instead of being walked on

and ground in. Texture makes even white floors almost practical, and also hides seams, floor irregularities, and dents left by furniture.

Cork tile is the only natural material among the resilient floorings. Its richness and beauty are an asset to a room, it is soft and warm underfoot, and tends to deaden the sound of footsteps. When coated

with vinyl, it is easy to maintain. Worth a final mention are so-called "wood tiles"a thin veneer of fine wood, such as walnut or cherry. on an asbestos base, protected by a top coat of vinyl. Like cork, these have great natural beauty. The tough vinyl surface has the added advantage of easy care. Cork and wood tiles, usually 12-inch squares, are laid

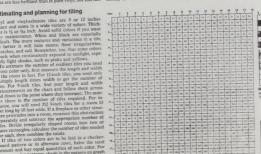
much the same way as vinyl tiles.

Estimating and planning for tiling

Vinyl and vinyl-ashestos tiles are 9 or 12 inches square and come in a wide variety of colors. Thickness is 16 or 1/10 inch. Avoid solid colors if you want easy maintenance. White and black are especially difficult. The more textures and variations in a tile. the better it will hide seams, floor irregularities scratches, and soil. Remember, too, that some colors bleach when continuously exposed to sunlight, especially light shades, such as pinks and yellows.

To estimate the number of resilient tiles you need of one color only, first measure the length and width of the room in feet. For 12-inch tiles, you need only multiply length times width to get the number of tiles. For 9-inch tiles, find your length and width measurements on the chart and follow them across and down to the point where they intersect. The number there is the number of tiles required. For instance, you will need 252 9-inch tiles for a room 13 feet long by 10 feet wide. If a fireplace or other structure protrudes into a room, measure this obstruction separately and subtract the appropriate number of tiles. Divide irregularly shaped rooms into two or more rectangles, calculate the number of tiles needed for each, then combine the totals.

board pattern or in alternate rows, halve the total amount and buy equal quantities of each color. For more complex patterns, shade in the pattern on graph paper-letting each square equal one tile-and count up the number needed of each color



How many Elles? Totals shown on the chart include an allowance for wastage



Divide odd shapes into rectangles.